

## **Rules, Regulations, Instructions, Manuals and Record**

The Rules, Regulations, Instructions, Manuals and Records held by it or under its control or used by its employees for discharging its functions:-

1. The Rules of Business & Procedures of the Commission,
2. Decisions of the Commission and instructions issued by the Govt. from time to time are followed for discharging different duties by the Officers/ Employees of the Commission.
3. Delegation of Financial Powers under HPFR-2009 and revision of economy Instructions, 2014,15,16
  - i) Budget Manual
  - ii) T.A. Rules
  - iii) LTC Rules,
  - iv) Medical Reimbursement Rules,
  - v) CCS(GPF,Leave,Conduct,Temporary services, Pension Rules)
  - vi) Office Manual and other instructions of the Govt. issued from time to time.